

CITY OF VICTORVILLE
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)
2017-2018



Prepared by

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Victorville's FY 2017-2018 Consolidated Annual Performance Evaluation Report (CAPER) describes the progress made towards achieving the housing and community development goals identified in the City's Five-year Consolidated Plan (2017-2021) and the 2017-2018 Annual Action Plan. These plans guide the funding priorities for Victorville's federal grant programs, which include the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME). The grant programs are administered by the City's Development Department.

Each year, at the recommendation of the Community Planning and Development (CPD) Grants review committee, the Victorville City Council allocates funding to eligible activities that provide vital resources for activities in the area of greatest need as identified in the Victorville Consolidated Plan (ConPlan). For FY 17-18 the City received a total allocation of \$1,192,603 in CDBG and \$320,773 in HOME funds. The areas of greatest need are highlighted by the following:

- Supportive services for the homeless and at risk;
- Human services;
- Need to increase economic development and employment opportunities;
- Housing programs; and
- Accessibility and Mobility

The 2017-2018 fiscal year is the first year in the ConPlan and the City of Victorville recognizes the important role of non-profit organizations in addition to City administered programs. A total of eleven non-profit organization received CDBG and HOME funds to serve Victorville residents that seek their services. Additionally, responding to homelessness and its effect on the community continues to be a key policy priority in Victorville during this ConPlan cycle.

Major accomplishments achieved during FY 2017-2018 are highlighted in the following section. Each set of annual goals in the 2017-2018 Action Plan are guided by and measured against the progress toward the goals set in the five year ConPlan. The specific activities funded during 2017-2018 were identified as funding priorities to address the five areas of greatest need and demonstrated impact in the community. During the

2017-2018 program year the City and its grantees met or exceeded their proposed goals with a description of each program or project and its accomplishments described throughout the report.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Decent and affordable housing for consortia reside	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	80	30	37.50%	50	0	0.00%
Expand Economic Opportunities	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	5	0	0.00%	5	0	0.00%
Fair Housing Services_AFH	Assessment of Fair Housing	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	135	N/A	100	135	135.00%
Increase Access to Opportunity Areas_AFH		CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0	N/A	100	0	0.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Provide suitable living environments for residents	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	5020	N/A	0	5020	N/A
Provide suitable living environments for residents	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	9925	0	0.00%	3000	0	0.00%
Provide suitable living environments for residents	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	288	N/A	0	288	N/A

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Provide suitable living environments for residents	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
Provide suitable living environments for residents	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Other	Other	0	0		20	0	0.00%
R/ECAP housing and access to social services_AFH		CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		1	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

The funding allocations for FY 2017-2018 were based upon areas of greatest need as determined by the ConPlan and yearly Action Plan. Those outcomes that did not meet goals and objectives were deemed not applicable to the subject yearly Action Plan since they were not the areas of greatest need. Future Action Plans should address those objectives that did not meet progress goals.

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

In its first year, the City made significant progress in achieving the goals in the five year Consolidated Plan.

To address housing goals identified in the plan, the City allocated funds for rehabilitation of single-family homes through the Senior Home Repair Program (HOME funds), Curb Appeal Program (CDBG) and Code Compliance Program (CDBG). The programs are designed to assist low and moderate income homeowners, correct code violations, and make repairs to their homes in order to preserve their homes and the City's housing stock.

To address goals related to services for special needs populations, the City allocated \$118,892 in CDBG funds for services related to homelessness, homeless prevention, youth services, fair housing activities and after school programs.

The allocation of funds to address housing/services and special needs populations were based off of the areas of greatest need identified by the ConPlan and substantiate the progress made in funding the highest priority activities.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)

	CDBG
White	3,337
Black or African American	2,385
Asian	180
American Indian or American Native	106
Native Hawaiian or Other Pacific Islander	43
Total	6,051
Hispanic	1,866
Not Hispanic	4,185

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

As reflected in the table above, the City's programs served a diverse population of individuals and families in FY 17-18. While several programs focused on serving specific underserved populations, all programs are prohibited from discriminating against any protected class when determining eligibility for programs. All the people assisted with CDBG and HOME funds had an income at or below 80% of the area median income.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	1,334,029	790,039.03
HOME	HOME	320,773	177,318.50
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

Narrative

The City of Victorville was allocated \$1,334,029 in FY 17-18 CDBG funds and \$320,773 in HOME funds. The City also had \$141,426 in reallocated funds from activities in previous fiscal years that did not expend their full awarded amount.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
10003.1	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
10003.3	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
10009.3	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
12100.4	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
9102	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
9116.4	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
9800.0	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
9800.2	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
9800.3	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
9800.4	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing

9901.2	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
9901.3	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
9901.4	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
9902.2	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
9903.1	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
9903.2	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
9903.3	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing
9903.5	3	2.56	Code Enforcement, demolition, graffiti abatement, crime-free multi housing

Table 4 – Identify the geographic distribution and location of investments

Narrative

Code Enforcement, Demolition and Abatement, Graffiti and Crime Free Multi Housing programs are limited to the City's CDBG target areas. Additionally, several rehabilitation projects were made to community buildings within our CDBG target areas.

Due to eligibility criteria for the CDBG and HOME programs and their focus on low to moderate income populations, CDBG and HOME funds were expended in all areas of the City for most of the public service and housing programs.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

While the City of Victorville has had its matching requirements waived for FY 17-18, projects completed during the year leveraged other resources to bridge the gap between the amount of CDBG funds allocated by the City of Victorville and the actual cost of the project/program. These resources were generated by means of grants from Federal, State, and local governments, private foundations, capital development funds, general funds, private donations of funds or services, and other various funding sources. CDBG subrecipients include the following:

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	17	30
Number of households supported through Acquisition of Existing Units	0	0
Total	17	30

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City's rehabilitation programs met its housing rehabilitation goals. The Senior Home Repair Program assisted seventeen (17), the Code Compliance Program assisted eight (8) households and the Curb Appeal Program assisted five (5) households. Homes assisted were brought up to housing standards with these programs proving so successful that a waiting list of 122 homeowners is in place.

Discuss how these outcomes will impact future annual action plans.

The Curb Appeal Program and Code Compliance Program were created in FY 16-17 at the request of the Victorville City Council as they saw the need to offer rehabilitation program in order to assist low and moderate income households maintain affordable, livable housing. The success of these programs has demonstrated a high need for them and will continue to be funded in the future.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	13	0
Low-income	8	0
Moderate-income	9	0
Total	30	0

Table 7 – Number of Households Served

Narrative Information

All of the households assisted with CDBG and HOME funds had an income that was deemed moderate, low and extremely low. Programs requiring information on income by family size included all the housing rehabilitation programs, as well as the public service programs.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Victorville has routinely been ranked near the top for homeless population in San Bernardino County. According to the 2018 San Bernardino County Point in Time Count, Victorville had 263 homeless; 76 people living in a shelter or transitional housing and 187 unsheltered individuals.

The City is working hard to assist the ever-growing homeless population by partnering with other County agencies and non-profit organizations to formulate ideas and programs that will provide supportive services to the homeless and assist with finding permanent housing.

In July 2017, the City partnered with the Sheriff's Department to institute the "Bus Ticket Home" program, where law enforcement officials screen and identify homeless who have become stranded in the City and who have verified help elsewhere. The City then purchases the bus ticket to the individual's destination. Since the implementation of the program, 73 homeless men and women have used the program, including a mother and her toddler who were victims of domestic violence.

In January 2018, the City assisted in the coordination of the Point in Time Count (PITC) that was facilitated by the County of San Bernardino's Office of Homeless Services. City staff sought volunteers, assisted with the disbursement of maps and materials needed for the count and participated in the PITC. During the PITC, if a volunteer encountered a homeless unsheltered individual that was ready to make the transition and get help, the San Bernardino County Sheriff's HOPE staff was available to assess their individual needs and connect them with shelter and supportive services.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City allocated \$51,200 in CDBG public service funds to provide emergency and transitional housing to 391 people and \$28,000 in HOME funds. This included homeless people, veterans and victims of domestic violence. The City provided CDBG funds to the following programs:

- \$30,720 to High Desert Homeless Services to provide emergency shelter to homeless individuals and families. Services include but are not limited to shelter, food, clothing, life skill classes, resume writing, job search skills and financial workshops in order to become independent and find permanent housing. They served 226 people.
- \$20,480 to Victor Valley Domestic Violence to provide emergency shelter and transitional housing to victims of domestic violence and their children. Services include emergency shelter, transitional housing after completion of a 90 day program, life skill classes, parenting classes,

anger management and peer support classes. They served 162 people.

- \$28,000 to Real Estate Recovery Mission to provide funds to rehabilitate a house that is designated for homeless veterans. Three people were housed.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

To address homeless prevention, \$23,552 in CDBG was used to help families and individuals remain housed through utility assistance and legal advice. These services were provided to 528 persons.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Victorville has partnered with the County of San Bernardino's Housing Authority to acquire and rehabilitate a 61 unit former motel. The motel will be converted into a 30 unit one bedroom apartment complex to provide permanent housing for individuals and families without preconditions or barriers to entry, such as sobriety, treatment or service participation.

Recently, the City of Victorville was elected to the Interagency Council on the Homelessness (ICH) Board. The ICH is a policy making body for the Homeless Provider Network. ICH works with the Office of Homeless Services to ensure that the recommendations listed in the County's 10 year Strategy to End Homelessness are implemented and realized.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

All public housing in Victorville are on scattered sites, and owned and/or managed by the San Bernardino County Housing Authority. Currently, there is one (1) public housing unit in the City.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City offers down payment assistance through its Mortgage Assistance Program which is currently funded with CalHome program income. Although funds are limited, the City encourages participating lenders to use the program in order to assist very low, low and moderate income people in purchasing their first home. With the rising cost in housing, the program is needed more than ever.

Actions taken to provide assistance to troubled PHAs

The San Bernardino County Housing Authority has not been deemed as a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

A major obstacle for the City of Victorville in meeting underserved needs is the lack of adequate financial resources to meet the growing needs of low and moderate income persons. With the formation of the Apple Valley/Victorville Consortium, the City will continue to expand its housing programs to meet the growing need for affordable housing. In addition, the City will continue to use CDBG funding to support public service agencies that address the special needs of the underserved, including the homeless, the potential homeless, the youth, seniors, female-headed families, victims of domestic violence, and the disabled. The City is also proactively seeking additional resources to meet the underserved needs.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Victorville continues to maintain policies and procedures to increase access to housing without LBP hazards. Funding is not provided until it is determined properties are free of LBP hazards. Types of properties covered include housing receiving federal assistance for rehabilitation, reducing homelessness, and other special needs.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City utilizes CDBG grant funds to assist social service agencies providing services to families in the community. For FY 17-18, the City approved funds for a variety of programs that primarily assist low and moderate income persons and groups with special needs. Some of these programs included mentoring for foster youth, fair housing services, legal aid services, utility assistance and case management for families with children under five years of age, after school programs for low income children and food assistance.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

In order to overcome gaps in institutional structures and enhance coordination, Development staff actively collaborated with outside agencies through various groups which include the High Desert Food Collaborative, inclusion in the Interagency Council on Homelessness board and the Office of Homeless Services.

Other efforts include networking with neighboring jurisdictions and advocating for elimination of duplicate services among service agencies. This was a concern brought up several times during the planning process of the ConPlan.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Recently, the City of Victorville has been elected to the Interagency Council on the Homelessness (ICH) Board. The ICH is a policy making body for the Homeless Provider Network. ICH works with the Office of Homeless Services to ensure that the recommendations listed in the County's 10 year Strategy to End Homelessness are implemented and realized.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In 2017 the Apple Valley/Victorville HOME Consortium completed the Assessment to Fair Housing (AFH) Plan. The goals identified in the Plan included:

1. Improve the housing condition and access to social services within the Consortia's R/ECAP (Racially or Ethnically Concentrated Areas of Poverty)
2. Increase Access to Opportunity Areas for low income Hispanics located in the Consortia.
3. Continue to provide fair housing services within the consortia with an emphasis on reducing the number of fair housing complaints based on disability.
4. Continue to provide fair housing services within the consortia with an emphasis on reducing the number of fair housing complaints based on disability.
5. Improve the housing condition and access to social services within the Consortia's R/ECAP (Racially or Ethnically Concentrated Areas of Poverty).

The City of Victorville collaborates with Inland Fair Housing and Mediation Board (IFHMB) to provide fair housing and landlord/tenant mediation to residents in Victorville. Throughout the year, IFHMB holds workshops on various topics including fair housing, disability issues, housing rights and responsibilities.

During the planning process of each new fiscal year, the City makes available surveys in English and Spanish to solicit input on community needs, including housing needs. The surveys are made available for a month. Data from the surveys is then used to make funding recommendations on programs that will assist in meeting the goals identified in the AFH.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City's Development Department has the prime responsibility for overall program monitoring and compliance for the City of Victorville. Staff monitors each newly funded agency or department during the program year, conducts a desktop audit of each sub-recipient contract file annually, and conducts an on-site monitoring visit with each sub-recipient and City departments at least once every two years (yearly beginning FY 18-19). Each monitoring visit is followed up with a formal letter with the results of the monitoring visit. If concerns or findings are found, the sub-recipient or department is given 30 days to either correct the problem, or provide a corrective action plan to the Development Department. Executive management is provided with a summary of the results of the monitoring visits. During FY 17-18, five on site monitoring visits were conducted for non-profit subrecipients. No findings or concerns were identified. Suggestions were made to enhance their programs such as updating policy and procedures manuals and updating intake forms for beneficiaries.

The Development Department also ensures compliance with all Federal and City contracting regulations, including procurement, Federal Labor Standards, Davis- Bacon, equal opportunity, et al. While construction projects are underway, weekly on-site compliance interviews with workers are conducted.

In addition, the Development Department ensures compliance with the US Office of Management and Budget (OMB) requirements for conducting single audits as well as complies with the US Department of Housing and Urban Development (HUD) reporting requirements for accomplishments in the Integrated Disbursement and Information System (IDIS).

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

During the planning process for each fiscal year, notices of community meetings and public hearings are posted on the City's web page and in a local newspaper. HUD noticing requirements are followed when the Action Plan and CAPER have been prepared and posted for public comment. Announcements and surveys are made available in English and Spanish.

For FY 17-18 CAPER, the 15 day comment period will begin on September 14, 2018 and end on September 28, 2018. The plan will be presented to Council at their September 18, 2018 meeting. Any comments received during the Council meeting will be included in the CAPER.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There have been no changes in the City's program objectives since the ConPlan was approved in 2017.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.